

## **PINEWOOD PARISH COUNCIL**

**To: All Parish Councillors**

You are duly summoned to attend the Parish Council meeting to be held at **7:00pm** on **TUESDAY 14 OCTOBER 2025** at the Pinewood Community Hall in the Lounge Room.

The agenda is given below

Stephanie Duthie  
Clerk and RFO to the Council

### **Public Attendance:**

Members of the public and press are welcome to attend. At item 8. The public will be invited to give their views/question the Parish Council on items on the agenda, or raise issues for consideration. All comments must be addressed to the Chair and a response does not have to be given at the meeting but may be taken away by the council for consideration. This agenda item will generally be limited to 15 mins. duration and will be followed by any county/District Councillor' reports.

### **AGENDA**

- 1. Apologies and approval of absences**
- 2. To note the resignation of Cllr. B. Blackwood.**
- 3. To receive Councillors' Declaration of Interest in any item on this agenda.**
- 4. To consider requests for dispensations.**
- 5. To resolve that the minutes of the meeting held on Tuesday 16 September 2025 are a true and accurate record.**
- 6. To consider any matters arising from the above meetings and not dealt with under any other agenda item.**
- 7. To receive progress reports or information from: -**
  - 7.1 Clerk, including urgent decisions taken since the last meeting.
  - 7.2 HR Committee Chairman.
  - 7.3 Community Hall Committee Chairman.
  - 7.4 Car Park Committee Chairman.
- 8. Public participation session (15 minutes) with respect to items on the agenda.**
  - 8.1 Councillors with pecuniary interests, who wish to make representations, answer questions or give evidence on any matter on the agenda.
  - 8.2 Parishioners who wish to make representations, answer questions or give evidence on any matter on the agenda.
  - 8.3 Parishioners who wish to ask questions on any matter not on the agenda.
  - 8.4 Report from County Councillor: Cllr. C. Hudson.
  - 8.5 Report from District Councillors: Cllr. H. Davies, Cllr. B. Riley.

**9. Planning Matters: To consider the following applications for planning permissions.**

- 9.1 DC/25/04185 – Bridge School - Application to determine if prior approval is required for a proposed: Installation of other Solar Photovoltaics (PV) equipment on the Roofs on Non-domestic Buildings. See link. [DC/25/04185 | Application to determine if prior approval is required for a proposed: Installation of other Solar Photovoltaics \(PV\) equipment on the Roofs on Non-domestic Buildings. The Town and Country Planning \(General Permitted Development\) \(England\) Order 2015 \(as amended\) Schedule 2, Part 14, Class J - Proposed roof mounted solar panels | Bridge School Primary Campus Sprites Lane Pinewood Ipswich Suffolk IP8 3ND](#)
- 9.2 To consider any applications for planning permission as notified by the District council received by the Clerk after the issue of agenda.

**10. Highways / Footpaths / Bin / Seats or Bus Shelters**

- 10.1 To receive an update/discuss the Bus Shelter BSIP Funding BID application.
- 10.2 To discuss/approve costs to bins on current litter bin project.
- 10.3 To discuss any other areas requiring urgent attention and agree action.

**11. Expenditure to be Noted / Agreed.**

- 11.1 To note expenditure since the meeting on 16 September 2025
- 11.2 To agree any other expenditure / petty cash top up requests.
- 11.3 To sign off August 2025 Bank Reconciliations from Rialtas.
- 11.4 To approve/sign off any financial corrections made on Rialtas.

**12. Items for consideration for inclusion on the next agenda.**

**13. Correspondence.**

To note the appendix of items which have been previously circulated or will be made available for inspection at the meeting.

**14. Date of the next meeting.**

**15. To receive any other matters of report as the Chair may allow.**